APPLICATION FORM FOR VOICE(S) CONNECTED: LINKING & LEARNING FACILITATION

VOICE KENYA & TANZANIA

1. **Applicant Information**

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| **A.1. Name of the Applicant Organisation:** |
| ***Address:*** |
| ***Telephone No.:*** | ***Email Address:*** |
| ***Contact Person and Designation:*** | ***Alternate Contact Person:*** |
| ***Registration Details:*** | ***Date Registered:*** |
| **A.2. Proposed Budget:** |
| A.2. 1. Annual Total Income:*Must be proven through the organisation annual reports/Financial statements* |

1. **INTEREST**

**B.1 Reason for Applying**

*Why are you interested in applying for this proposal? How do you see yourself fit within Voice and its objectives? What skills and expertise can you bring in supporting the linking & learning process within Voice? (Max. 500 words)*

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**B.2 Understanding the proposed task/ToR**

*A description of your own understanding of what the task entails? (One page)*

1. **Proposed plan, Methods and Approaches**

*Describe in detail how you intend to carry out the task in the ToR (Three pages)*

1. **Previous experiences**

*Please list your previous experience as it relates to the objectives and skills needed for Voice(s) Connected. Provide links or evidence of previous work. Include as many as you may deem relevant, and should reflect experience in both Kenya & Tanzania.*

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| **Project Name:****Donor:****Description:****Methodology Used:****Link/Project Example:****Project Name:****Donor:****Description:****Methodology Used:****Link/Project Example:****Project Name:****Donor:****Description:****Methodology Used:****Link/Project Example:** |

 **ORGANISATIONAL BACKGROUND**

**E.1. Overview of the Organisation**

*Briefly describe your organisation, including history and achievements.*

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**E.2. Geographical Reach and Professional Character**

*Where has your organisation worked?*

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**E.3. Partners and Linkages**

*Who do you regularly work with? Who have you worked with? Mention any of the Voice target groups your organization has worked with.*

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**E.4. Human Resources**

*Who will be responsible in implementing the project? Describe how many people - with their expertise.*

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**E.5. Governance - Board Members**

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| **Full Name** | **Position** | **Contact Detail** |
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**E.6. Accountability and Transparency**

*What are your processes that ensure accountability and transparency?*

1. **PROPOSED WORKPLAN**

**First Year**

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| **Deliverable** | **Activities** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
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| **Deliverable** | **Activities** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
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 **Second Year**