APPLICATION FORM FOR CONNECTING VOICE(S) LINKING & LEARNING

Voice Nigeria

1. **Applicant Information**

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| **A.1. Name of the Applicant Organisation:** |
| ***Address:*** |
| ***Telephone No.:*** | ***Email Address:*** |
| ***Contact Person and Designation:*** | ***Alternate Contact Person:*** |
| ***Registration Details:*** | ***Date Registered:*** |
| **A.2. Proposed Budget:** |
| A.2. 1. Annual Total Income:*Must be proven through the organisation’s annual reports and financial statements.* |

1. **INTEREST**

**B.1 Reason for Applying**

*Why are you interested in applying for this proposal? How do you see yourself fit within Voice and its objectives? What skills and expertise can you bring in supporting the linking & learning process within Voice? (Max. 500 words)*

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**B.2 Inclusive Approaches**

*What does your organisation do to work as inclusively as possible?*

1. **Project Plan Proposals**

**Below follows a table with deliverables and some description examples. These are by no means exhaustive and we encourage applicants to delete / add as they see fit. Please complete the proposed activities in the right column.**

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| **Deliverables** | **Description examples**  | **Proposed Activities**  |
| Connect all Voice grantees and stakeholders in a country-wide and/or multi-country network or platform; | * Meetings can be facilitated at the *local/regional/national* levels. (*Please explain in the next column your choice*)
* Participants will be supported in the development of their learning questions prior to meetings.
* Support the articulation of grantee change agendas and the formulation of national change agendas.
* The platform needs to be inclusive for both online and offline sharing.
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| Organise regular linking and learning events  | * L&L events can either have a *national, subnational and/or regional* focus. (*Please explain in the next column your choice*)
* There needs to be at least one annual LandL event but preferably more. (*Please explain in the next column your choice*)
* The budget needs to include transportation, accommodations, and food expenses of all attendees.
* Attendees will be a combination of grantees, non-grantees, and other stakeholders.
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| Produce internal and external publications on new knowledge and understanding, using a variety of media and audiences; | * Internal/external publications can take many forms such as research papers, opinion pieces, explainers, and documentary videos.
* Information and data needs to be presented in creative and engaging ways.
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| Recommend and support local grantees or stakeholders in preparation of and to participate in the Voice Global Annual Learning Event or other relevant Voice events outside the country; | * There will be at least 1 global learning event every year.
* Selected grantees/stakeholders may need to access and analyse available data, prepare a presentation using multimedia.
* Learnings from all the global events needs to be communicated back to grantees.
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| At the request of the Voice team, gather inputs at the country level to contribute to the global learning events and/or other communities of practice; | * Act as a bridge between the grantees and the Voice Global/Country Teams whenever necessary.
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| Gather and document successful inclusive and participatory methodologies and approaches used by grantees and others. Make these available to all and add to the global collection. | * The global collection is an online resource intended to be a knowledge library from all 10 Voice countries.
* It will be publicly available to catalyse further linking and learning even after Voice has ended.
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1. **Previous experiences**

*Please list your previous experience as it relates to the objectives and skills needed for Connecting Voice(s). Provide links or evidence of previous work. Include as many as you may deem relevant. Add more if necessary.*

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| **Project Name:****Donor:****Description:****Methodology Used:****Link/Project Example:****Project Name:****Donor:****Description:****Methodology Used:****Link/Project Example:****Project Name:****Donor:****Description:****Methodology Used:****Link/Project Example:** |

 **ORGANISATIONAL BACKGROUND**

**E.1. Overview of the Organisation**

*Briefly describe your organisation, including history and achievements.*

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**E.2. Geographical Reach and Professional Character**

*Where has your organisation worked?*

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**E.3. Partners and Linkages**

*Who do you regularly work with? Who have you worked with?*

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**E.4. Human Resources**

*Describe how many people - with their expertise - are in your organisation?*

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**E.5. Governance of Board Members**

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| **Full Name** | **Position** | **Contact Detail** |
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**E.6. Accountability and Transparency**

*What are your processes to be accountable and transparent?*

1. **PROPOSED WORKPLAN**

**First Year**

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| **Deliverable** | **Activities** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
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**Second Year**

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